


London Borough of Richmond upon Thames

# St Richard's Church of England Primary School

 Gold accredited

01/09/2018 - 31/08/2022

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## School information

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**Current Level**

Gold accredited

[Learn more about accreditation](#)

**Awarded**

September 2018

**Valid until**

August 2022

## Basic information

### Opening hours

07:45 - 18:00

### Student school hours

08:45 - 15:30

### Breakfast club opening hours

07:45 - 09:00

### Extended school visiting time

18:00

### Number of staff

42

### Site crossing points

1 crossings

### Site crossing patrol

No

### Joint access

Unknown

## Travel and planning

### Bus routes

371

### Bus stop procedure

We use the bus stops on Broughton Avenue to travel to Richmond or Kingston.

### Catchment area

85% of our pupils live within a 800m radius of the school. The majority live in the TW10 catchment area.

### Expansion plans

Nursery starting at 8.45 and finishing at 11.45. Extended provision through Acorns playground from 11.45 - 3.30pm Breakfast Club starting at 7.45 instead of 8.00

### Engineering measures

Installation of new bike shed for staff and visitors on school site.

### Other travel information

We use public transport for all trips if feasible, including travelling to central London. We use the 371 or 65 bus to access Richmond where we catch the underground or overground to London.

### Rules relating to school travel

All children wear wristbands with the school name and phone number on it. When walking, all children wear high-vis jackets and wristbands.

### Notes about travel in the area

We are able to use the river ferry to cross to Marble Hill Park when visiting Orleans Gallery. We walk over the lock bridge at Teddington when visiting Twickenham or Teddington.

### Cycle routes

There is a towpath from Ham to Richmond and Ham to Kingston where cyclists can cycle (shared access with pedestrians). There are no dedicated cycle highways in this part of the borough.

## Facilities and parking

### Covered sheffield stand

40 spaces

### Helmet lockers

20 lockers

### Motorcycle parking

0 spaces

### Sheffield stand

Unknown

### Student storage lockers

Unknown

### Staff parking

10 spaces

### Cycle racks

10 spaces

### Staff storage lockers

16 lockers

### Staff car share parking

10 spaces

### Other cycle parking

8 spaces

### Staff shower facilities

Yes

### Disabled parking

1 spaces

### Scooter parking

40 spaces

### Number of entrances

2 entrances

### Visitor parking

0 spaces

### Access to car park

Joint car park with St Richard's Church accessed from Ashburnham Road.

### Local speed limit

30 mph

### Coach parking

No

## Edubase data

### Address

Ashburnham Road  
Ham  
Richmond  
Surrey  
TW10 7NL

### Phase of education

Primary

### DfE Number

318/3303

2089407911

[Go to website](#)

### School type

Voluntary Aided School

### URN

102907

### Gender

Mixed

### Status

Open

### Age range

2 - 11

[View full details on EduBase](#)

### Number of pupils

221

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## Targets

✓ Achieved

Design and installation of notice board

**Description**

Although we have a weather station and coloured flags in situ, we need a notice board to explain them. Gia Pendred, our local Environmental Health Pollution Practitioner (Air Quality), is looking at funding streams for this and our JTAs will be consulted

**Planned date**

19/11/2021

**Closed date**

08/06/2022

## Website page for outdoor activities

**Description**

To create a page on our website to showcase our outside activities - the Forest School, our weather station and camp outs.

**Planned date**

29/11/2019

**Closed date**

10/02/2020

## Park and Stride

**Description**

Increase Park and stride from 0-3% - the drop may have been due to incorrect surveying

**Planned date**

20/07/2018

**Closed date**

20/07/2019

## Maintain Gold

**Description**

Maintain Gold accreditation in the next cycle.

**Planned date**

20/07/2018

**Closed date**

26/11/2018

## Maintain Car shift

**Description**

Maintain car travel at 10% max for the whole school

**Planned date**

20/07/2018

**Closed date**

28/09/2018

## In progress

## To run another play street event

**Description**

Last year we ran a play street event in Ashburnham Road with the support of Sustrans and Richmond council. The road was closed to traffic for 2 hours and access to the carpark outside Tesco was limited to one entrance/exit

**Planned date**

27/03/2020

only.

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## Issues

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### ✓ Resolved

#### Lack of visitor and staff cycling parking

**Description**

Although we have a large cycle shed in the playground, this is full of student bikes. We need a covered shelter for visitors and staff to safely leave their bikes. Currently visitors and staff chain up their bikes to railings outside the school or use the 2 spaces allocated outside St Richard's Church.

**Actions**

We decided to build our shelter behind the kitchens but further back from the boundary so that we didn't have to have planning permission. Raphael from Sustrans measured the exact area and offered some funding for this project. Our STP champion is also putting in a lottery funding grant bid (unsuccessful). We used a parent from the school to build this so the price was very competitive. We reused the Sheffield rack and it now houses us to 8 visitor/staff bikes.

**Identified date**

07/02/2021

**Closed date**

19/02/2021

#### State of play road

**Description**

Our play road is in desperate need of repair and/or replacement. The thermoplastic markings are in a very poor state and need replacing. The central road line is almost invisible. Quotes are being sought to revitalise this area which is very important for the younger children when learning to scoot.

**Actions**

On site meetings have been arranged with Sovereign Playgrounds and Made2play to obtain quotes for replacing the zebra crossing and the central road dividing line. A quote has been accepted from Simmons Signs to custom build some Belisha Beacons. Simmons Signs have kindly agreed to do a case study on our school in order to subsidise the cost of making these. We have also accepted a quote from Made2Play to renovate the zebra crossing and the central lines. Children from Forest School have been helping clear the area of leaves in preparation for the new markings on 25th November.

**Identified date**

08/10/2020

**Closed date**

25/11/2020

#### Weather Station to measure pollutants in air

**Description**

To apply for a grant to buy a weather station and diffuser tubes/ghost wipes to monitor the pollutants in the air around our school.

**Identified date**

10/11/2017

**Actions**

I identified a grant for schools taking part in British Science Week. I applied by midday on closing date and spoke to our Science co-ordinator about the plan to run it next March. We have been awarded £350 towards the cost of taking part in exploratory tests to see what pollutants are in our air. I have also applied to Groundforce for another grant (up to £2000) to put towards this. We have been successful in being chosen as one of Tesco's Bags of Help charities during July and August so hope to get another £1000 towards our weather station. Air quality: explained to school that that budget would not buy a reputable station. We have been successful with receiving £1000 from Tesco's Bags of Help and a further award from the British Science Association of £750 which have enabled us to go ahead with this project.

**Closed date**

15/03/2019

**To get more hi-vis jackets, with our school name on****Description**

We saw other children at the STARS event with hi-vis jackets on which featured their school name. We are going to order 2 sets of jackets in medium and large with our school logo and name on the back to be worn when classes go out on school trips.

**Identified date**

06/11/2017

**Closed date**

24/01/2019

**Actions**

Put out a plea via the school newsletter for a parent to ask their employer to sponsor hi-vis jackets. Source some more jackets. We have subsequently identified a possible sponsor so are awaiting their reply. This didn't materialise so we have ordered 64 jackets from Greenside in response to an email offering them at a special rate. We have sufficient funds in our Travel Plan budget to pay for these ourselves. We received them on 24th January and will use them on all school trips.

# Survey Groups

## HUS 21/22

Participants	Date	Responses	Response rate
Pupils & staff	10/11/2021	231	100%

### Active travel (84%/87%)

Walking (55%/47%)

Scooting (10%/15%)

Buggy (0%/1%)

Cycling (19%/24%)

### Public transport (4%/4%)

Rail/Overground  
(0%/0%)

Tube (0%/0%)

DLR (0%/0%)

Tram (0%/0%)

Public bus (4%/3%)

School bus/Taxi  
(0%/0%)

River (0%/1%)

### Car (11%/9%)

Car/Motorcycle  
(4%/4%)

Car share (2%/3%)

Park and stride  
(5%/3%)

# Whole school hands-up survey 2019

Participants	Date	Responses	Response rate
Pupils & staff	27/09/2019	233	100%

## Active travel (86%/90%)

Walking (51%/46%)

Scooting (16%/19%)

Buggy (0%/0%)

Cycling (19%/25%)

## Public transport (5%/2%)

Rail/Overground  
(0%/0%)

Tube (0%/0%)

DLR (0%/0%)

Tram (0%/0%)

Public bus (5%/2%)

School bus/Taxi  
(0%/0%)

River (0%/0%)

## Car (9%/8%)

Car/Motorcycle  
(4%/2%)

Car share (3%/2%)

Park and stride  
(3%/5%)

# Whole school hands-up survey 2018

Participants	Date	Responses	Response rate
Pupils & staff	28/09/2018	260	100%

## Active travel (84%/90%)

Walking (52%/51%)

Scooting (14%/19%)

Buggy (1%/1%)

Cycling (18%/20%)

## Public transport (5%/3%)

Rail/Overground (1%/1%)

Tube (0%/0%)

DLR (0%/0%)

Tram (0%/0%)

Public bus (5%/1%)

School bus/Taxi (0%/0%)

River (0%/1%)

## Car (10%/7%)

Car/Motorcycle (4%/2%)

Car share (3%/3%)

Park and stride (3%/2%)

# Whole School hands-up survey 2017

Participants	Date	Responses	Response rate
Pupils & staff	20/10/2017	248	99%


## Active travel (85%/92%)



Walking (55%/55%)



Scooting (12%/15%)



Buggy (0%/0%)

Cycling (18%/22%)



## Public transport (5%/1%)




Rail/Overground (0%/0%)

Tube (0%/0%)

DLR (0%/0%)

Tram (0%/0%)

Public bus (5%/1%)




School bus/Taxi (0%/0%)

River (0%/0%)


## Car (10%/8%)




Car/Motorcycle (6%/0%)



Car share (3%/4%)



Park and stride (1%/4%)



# Pupil Survey

Participants	Date	Responses	Response rate
Pupils	30/09/2016	193	100%

## Active travel (91%/93%)

Walking (53%/47%)

Scooting (19%/23%)

Buggy (0%/0%)

Cycling (18%/23%)

## Public transport (3%/2%)

Rail/Overground (0%/0%)

Tube (0%/0%)

DLR (0%/0%)

Tram (0%/0%)

Public bus (3%/1%)

School bus/Taxi (0%/0%)

River (0%/1%)

## Car (6%/5%)

Car/Motorcycle (1%/0%)

Car share (2%/2%)

Park and stride (4%/3%)

# 2015/2016 Survey

Participants	Date	Responses	Response rate
Pupils & staff	05/10/2015	300	114%

## Active travel (83%/81%)

Walking (48%/38%)

Scooting (12%/15%)

Buggy (0%/0%)

Cycling (23%/28%)

## Public transport (9%/11%)

Rail/Overground (1%/2%)

Tube (1%/1%)

DLR (0%/0%)

Tram (0%/0%)

Public bus (7%/6%)

School bus/Taxi (0%/0%)

River (0%/1%)

## Car (8%/8%)

Car/Motorcycle (2%/2%)

Car share (1%/1%)

Park and stride (4%/5%)

# 2014/2015 Survey

Participants	Date	Responses	Response rate
Pupils & staff	20/10/2014	227	118%

## Active travel (84%/84%)

Walking (38%/33%)

Scooting (21%/21%)

Buggy (0%/0%)

Cycling (25%/30%)

## Public transport (7%/10%)

Rail/Overground  
(1%/2%)

Tube (0%/1%)

DLR (0%/0%)

Tram (0%/0%)

Public bus (6%/5%)

School bus/Taxi  
(0%/0%)

River (0%/2%)

## Car (9%/6%)

Car/Motorcycle  
(5%/3%)

Car share (2%/1%)

Park and stride  
(2%/2%)

# 2013/2014 Survey

Participants	Date	Responses	Response rate
Pupils & staff	01/09/2013	238	0%

## Active travel (81%/89%)

Walking (43%/22%)

Scooting (17%/25%)

Buggy (0%/0%)

Cycling (21%/42%)

## Public transport (3%/0%)

Rail/Overground  
(0%/0%)

Tube (0%/0%)

DLR (0%/0%)

Tram (0%/0%)

Public bus (3%/0%)

School bus/Taxi  
(0%/0%)

River (0%/0%)

## Car (17%/11%)

Car/Motorcycle  
(11%/10%)

Car share (2%/1%)

Park and stride  
(4%/0%)

# 2012/2013 Survey

Participants	Date	Responses	Response rate
Pupils & staff	01/09/2012	230	0%

## Active travel (75%/81%)

Walking (39%/28%)

Scooting (17%/20%)

Buggy (0%/0%)

Cycling (20%/33%)

## Public transport (4%/3%)

Rail/Overground (0%/0%)

Tube (0%/0%)

DLR (0%/0%)

Tram (0%/0%)

Public bus (4%/3%)

School bus/Taxi (0%/0%)

River (0%/0%)

## Car (21%/15%)

Car/Motorcycle (13%/9%)

Car share (2%/2%)

Park and stride (6%/4%)

# 2011/2012 Survey

Participants	Date	Responses	Response rate
Pupils & staff	01/09/2011	247	0%

## Active travel (68%/75%)

Walking (36%/30%)

Scooting (13%/14%)

Buggy (0%/0%)

Cycling (19%/31%)

## Public transport (5%/2%)

Rail/Overground (0%/0%)

Tube (0%/0%)

DLR (0%/0%)

Tram (0%/0%)

Public bus (5%/2%)

School bus/Taxi (0%/0%)

River (0%/0%)

## Car (27%/23%)

Car/Motorcycle (19%/15%)

Car share (2%/1%)

Park and stride (5%/7%)

# 2009/2010 Survey

Participants	Date	Responses	Response rate
Pupils & staff	06/10/2009	176	0%

## Active travel (52%/68%)

Walking (36%/30%)

Scooting (0%/0%)

Buggy (0%/0%)

Cycling (15%/38%)

## Public transport (6%/10%)

Rail/Overground (0%/2%)

Tube (0%/0%)

DLR (0%/0%)

Tram (0%/0%)

Public bus (6%/7%)

School bus/Taxi (0%/0%)

River (0%/0%)

## Car (42%/23%)

Car/Motorcycle (38%/18%)

Car share (4%/2%)

Park and stride (1%/2%)

# 2008/2009 Survey

Participants	Date	Responses	Response rate
Pupils & staff	27/11/2008	132	0%

## Active travel (51%/53%)

Walking (47%/42%)

Scooting (0%/0%)

Buggy (0%/0%)

Cycling (4%/11%)

## Public transport (7%/11%)

Rail/Overground (0%/2%)

Tube (0%/0%)

DLR (0%/0%)

Tram (0%/0%)

Public bus (7%/10%)

School bus/Taxi (0%/0%)

River (0%/0%)

## Car (42%/36%)

Car/Motorcycle (36%/26%)

Car share (3%/6%)

Park and stride (4%/4%)

# 2006/2007 Survey

Participants	Date	Responses	Response rate
Pupils & staff	24/02/2007	155	0%

## Active travel (59%/63%)

Walking (51%/30%)

Scooting (0%/0%)

Buggy (0%/0%)

Cycling (8%/33%)

## Public transport (6%/14%)

Rail/Overground  
(0%/0%)

Tube (0%/0%)

DLR (0%/0%)

Tram (0%/0%)

Public bus (6%/14%)

School bus/Taxi  
(0%/0%)

River (0%/0%)

## Car (35%/23%)

Car/Motorcycle  
(33%/22%)

Car share (3%/1%)

Park and stride  
(0%/0%)

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## Stories

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## Invite local dignitaries to travel events

### Our story

Our local councillor for Children's Services, Cllr Penny Frost, came to St Richard's to talk to the JTAs about our new signage for our weather station. They explained to her what the coloured flags represent and showed her our AQI monitor. They observed that our current flags are looking ragged and asked if we could replace them with new ones. The STP has asked for this to be done asap.

Councillor Frost was very impressed with their attitude and enthusiasm and with the new noticeboard.

### Dates of activity

10/06/2022 - 10/06/2022

### Number of participants

6

## Working with local charities

### Our story

We support Brite Box charity who supply us with 40 boxes each week for families to cook a healthy meal for one night for a family of up to 5. We are doing a sponsored walk/run to raise awareness of this charity and raise some money for them. Each class has been given a goal of how many circuits of our school field they can cover, ranging from 3 laps (1 kilometre) up to 12 laps (4 kilometres) in 30 minutes, on 9th or 10th June.

Children have been given sponsorship forms and our JTAs have been involved in promoting the benefits of walking/running in a healthy lifestyle. We hope that all children will take part (and staff) and that this will also raise money for Brite Box.

### Dates of activity

09/06/2022 - 10/06/2022

### Number of participants

200

## Create a learn to cycle club

### Our story

After the launch of our cycle club, we were asked to run another club for children who are unable to cycle but wish to learn.

James from the Cycle Club agreed to run this on a Tuesday morning for 6 weeks and we have 7 children registered at the moment, from Reception to year 3. We hope to get a few more to make it viable.

### Dates of activity

07/06/2022 - 12/07/2022

### Number of participants

8

## Local community involvement

### Our story

The JTAs and STP wrote to our local neighbours explaining about the new noticeboard which was erected on 8th June in front of the coloured flags. We took a letter to the local shops and asked them to put it up in their windows for local residents to see.

We included a picture of Councillor Penny Frost with the JTAs and STP in our letter to give it a better visual impact.

### Dates of activity

06/06/2022 - 10/06/2022

### Number of participants

5

## Scooter training for Reception, Year 1 and Year 2

### **Our story**

Our JTAs have been taking out groups of 15 pupils from Reception, Year 1 and Year 2 each Monday lunchtime during the first part of the summer term for scooter training. They set up a slalom course on our playroad and teach small groups to navigate the obstacles; stop at the zebra crossing; use the roundabout correctly and keep within the white lines. They have really enjoyed this initiative which they thought of themselves whilst at the JTA workshop earlier this year at Hampton Prep.

### **Dates of activity**

25/04/2022 - 27/05/2022

### **Number of participants**

120

## **Cycling club**

### **Our story**

We launched a new cycle club with The Cycle Coach led by James Hey. Our STP champion contacted him after seeing a flyer for cycling at Grey Court over the Easter holidays. He came to our school and brought a mechanic with him to look at our school bikes, service them and they discussed launching a new cycle club. We started this after the Easter holidays and 12 pupils joined. It ran for 6 weeks, from 8am - 8.45am each Thursday and was very popular. We are now running it for the same children for another 6 weeks this half term and they will be moving up to the next jersey level.

### **Dates of activity**

21/04/2022 - 26/05/2022

### **Number of participants**

12

## **Junior Travel Ambassador (JTA) Scheme**

### **Our story**

After the cancellation of the Autumn JTA Seminar, our 4 JTAs were very excited to attend this one which was rescheduled for 1st March at Hampton Prep. They fully engaged with all the activities and came up with some great ideas which they put into practice when we returned from the seminar. They have taken responsibility for the Air Quality Monitor and visited each class to explain to the students why a different flag might be flying if the air quality was poor. They initiated a lunch time scooter club for the younger years and set up a slalom course and awarded stickers to the children who succeeded in navigating this. They supported the STP in designing the new noticeboard for the weather station and have been photographed alongside it for our newsletter.

### **Dates of activity**

01/03/2022 - 01/03/2022

### **Number of participants**

5

## **Reception walked to Teddington Lock**

### **Our story**

Our Reception class dressed as pirates and walked to Teddington Lock to see what gold they could find! Although they didn't find gold, they got lots of admiring looks and passer-by stopped to ask them what they were looking for. They enjoyed a detour through Ham Lands to collect sticks, leaves and twigs which they brought back to their class to make a pretend hoard from their pillaging adventure.

### **Dates of activity**

22/02/2022 - 22/02/2022

### **Number of participants**

25

## Healthy Schools London

### Our story

Our SLT worked hard to get the Healthy Schools Bronze award on 7th January. They then continued with their efforts and were rewarded on 18th March as one of only 4 schools in Richmond to achieve the Silver award. They are now focussed on getting to gold!

### Dates of activity

07/01/2022 - 18/03/2022

### Number of participants

5

## School travel noticeboard

### Our story

Our JTAs decided we needed a noticeboard to explain the presence of the 3 coloured flags by our weather station.

They take readings twice daily with our air quality monitor and raise the appropriately coloured flag to let local residents and parents know the current quality of the air. They thought that by designing a noticeboard, it would also allow passers-by to understand what the coloured flags represent.

We contacted Gia Pendred who identified a funding source and a company who could manufacture and install the board. This was installed on 8th June

### Dates of activity

30/09/2021 - 08/06/2022

### Number of participants

6

## Air Quality Day

### Our story

We are very keen to promote the benefits of clean air and having less pollutants in the air and embraced the national Air Quality Day. We informed our parents via our newsletter and emails and encouraged them to park cars further away from school and walk their children into school.

Our pupils made sandwich board signs with key statements emblazoned on them and they lined up along the perimeter of the closed car park. As there was very little wind that day, our air quality monitor showed a reading of 4 pm2.5 (particle matter in the air) which is excellent. We fly a green flag when the reading is less than 50 pm2.5 and so far this term, we have not needed to hoist the yellow or red flags at all.

### Dates of activity

22/09/2021 - 22/09/2021

### Number of participants

300

## Air Quality competition

### Our story

We took part in the Clean Air Day competition run by Richmond council. Each child was given the proforma of a pair of lungs and asked to design an eye-catching poster. One of our year 2 children, Kenzo, was the winner! We made his poster into a laminated sign and put it up all around the school to dissuade parents from smoking within sight of the school and to request that all car drivers turned off their engines rather than idling.

### Dates of activity

08/06/2021 - 23/06/2021

### Number of participants

200

## Junior Citizenship Scheme

### Our story

Year 6 attended the virtual Junior Citizenship Scheme run by the TFL STARS Team

### Dates of activity

14/01/2021 - 14/01/2021

### Number of participants

30

## Scooter training

### Our story

Yr 2 were offered scooter training on Thursday 8th October. Children were asked to bring their scooters into school and we were able to use 8 of the school scooters which are stored in the scooter pod inside the school bike shelter - both provided through funds from the School Travel Plan.

As we have a play road marked out on our playground, children were able to use this to learn about road safety - stopping at zebra crossings and keeping to the left hand side of the road.

The instructors awarded each child a certificate at the end of the afternoon.

### Dates of activity

08/10/2020 - 08/10/2020

### Number of participants

27

## Other road safety activity

### Our story

During our recent Yr 2 scooter training, it was pointed out that our playroad needed some attention. The zebra crossing has faded and the central dividing lines have almost disappeared. We accepted a quote from Made2Play to resurface both and to improve this area. Children from our Forest School have been clearing the area of leaves in preparation for the resurfacing work on 23rd November. We have bought 4 new scooters to replace some which were showing some signs of wear and tear. Once the playroad has been renovated, we will allow the children access again to practise their scooting skills in this enclosed, safe environment.

### Dates of activity

08/10/2020 - 23/11/2020

### Number of participants

35

## Local community involvement

### Our story

When Year 2 were doing their scooter training, a teaching assistant at the school reported to the STP Champion about the poor state of the zebra crossing on our play road. She suggested that we reach out via our newsletter to families and friends of the school to see if we could get some volunteers to help with upgrading the play road.

One of our parents offered to come in and help with the upgrade. Our headteacher decided we needed to use a specialist surface rather than just paint so we then asked for quotes from playground specialists. The parent who had volunteered was then asked if he could help with installing some play belisha beacons once the zebra crossing has been repainted. He agreed to do this at a reasonable charge. We then invited 2 councillors, a representative from the beacon firm Simmonsigns and a member of Sustrans

### Dates of activity

08/10/2020 - 19/02/2021

### Number of participants

250

to a small launch party.

## Bike Week

### Our story

We launched our Bike Week in our school newsletter and received a very positive response from one of our Yr 3 parents (see attached email).

Our JTAs did a hands up survey to see how many of our children and staff had taken part by using sustainable travel to come to school. Due to the Covid-19 pandemic, no children are travelling to school by public transport and we have seen a rise in the number of children being brought to school by car.

We are trying hard to halt this tide of behaviour by encouraging our children through initiatives like Bike Week. We have arranged scooter training for Year 2 this week and are promoting cycle training with Pedal Up via our newsletter.

### Dates of activity

28/09/2020 - 02/10/2020

### Number of participants

250

## Pedestrian skills training

### Our story

Covered by LA with yr 3

### Dates of activity

22/06/2020 - 22/06/2020

### Number of participants

30

## Bikeability training

### Our story

Yr 6 with LA

### Dates of activity

01/06/2020 - 01/06/2020

### Number of participants

30

## Cycle parking installed

### Our story

We originally planned to site a new cycle shelter for staff and visitors outside of the school curtilage on land owned by the Southwark Diocesan Board of Education. The costs for getting planning permission were prohibitive so we decided to resite it within the school grounds, easily accessible behind the school kitchen. We accepted a quote from a local builder to custom build a shelter as the original idea of installing a purpose built shelter was not viable given the smaller space for its siting. We reused the metal "toast rack" and had a shelter built to fit a space between classrooms, with a roof shelter and sides to keep the cycles dry. We installed a key code lock on the gate so that any visitors would be able to use it too. Two "trip lights" were installed

### Dates of activity

02/04/2020 - 20/01/2021

### Number of participants

12

to help staff/visitors arriving or departing when the daylight was poor.

## Local authority funding

### Our story

LA covered cost for play street

### Dates of activity

27/03/2020 - 27/03/2020

### Number of participants

250

## Junior Citizenship Scheme

### Our story

Yr 6 attend JC with LA

### Dates of activity

20/03/2020 - 20/03/2020

### Number of participants

28

## Personal safety promotion

### Our story

Covered with year 6 at JC

### Dates of activity

20/03/2020 - 20/03/2020

### Number of participants

28

## Promote responsible behaviour on public transport

### Our story

Covered with yr 6 at JC

### Dates of activity

20/03/2020 - 20/03/2020

### Number of participants

30

## Other independent travel activity

### Our story

Covered at Jc with yr 6

### Dates of activity

20/03/2020 - 20/03/2020

### Number of participants

30

## Attend a TfL or borough school travel event

### Our story

Yr 6 attended JC

### Dates of activity

20/03/2020 - 20/03/2020

### Number of participants

30

## Waste Week

### Our story

All pupils in the school were encouraged to think about how they could recycle more and waste less. We coincided this with a WEEE collection for waste electrical goods and ordered leaflets and bags from West London Waste to run this. The bags and leaflets were sent home on 31st January to give lots of time for families to collect waste electrical goods and bring back to school on 28th February. We also arranged to borrow the Ipod costume for one of our staff members to wear as bags were being dropped off in the playground. Unfortunately the heavy rain prevented this from happening but we still had over 90 items recycled weighing over 80 kilos.

### Dates of activity

24/02/2020 - 28/02/2020

### Number of participants

240

## Other travel competition

### Our story

On Monday 10th February our 4 JTAs launched the Sustrans Design an air quality banner competition. After a briefing from the STP champion, they each visited one of the KS2 classes to address the children and hand out the templates.

We were fortunate to win this competition last year and have a banner proudly hanging outside our school. This was presented to the school at the time of our weather station launch so it featured in the newspaper article as well.

Our KS2 children have been encouraged to design their banners at home over half term and to bring them in for judging by the JTAs on 26th February. This has been mentioned in the school newsletter as well.

### Dates of activity

10/02/2020 - 28/02/2020

### Number of participants

111

## Fewer Fumes Breakfast

### Our story

In conjunction with Sustrans, we organised a Fewer Fumes Breakfast. Any child who came to school by bike, scooter or foot was invited to join us in the inner courtyard to pedal on the smoothie bike and make a healthy smoothie for their breakfast. Our STP champion had also made some healthy fruit muffins for them to enjoy.

We invited Andree Frieze (Green Party councillor for Ham, Petersham and Richmond Riverside ward) and Penny Frost (Liberal Democrat councillor and Cabinet Member for Children's Services and Schools) who talked to the children and encouraged them to pedal harder on the smoothie bike! They

### Dates of activity

07/02/2020 - 07/02/2020

### Number of participants

40

also enjoyed tasting the delicious concoctions the children made.

## Invite local dignitaries to travel events

### Our story

Andrée Frieze (Green Party councillor for Ham, Petersham and Richmond Riverside ward) and Penny Frost (Liberal Democrat councillor and Cabinet Member for Children's Services and Schools) attended our Fewer Fumes Breakfast. This was organised through Sustrans who supplied us with their smoothie bike and the fruit and fruit juice to make smoothies. Any child who had come to school by bike, scooter or foot was invited to have a go at making a smoothie. Our STP champion had made some healthy fruit muffins which the children also enjoyed. We talked with the councillors about air quality around our school, about anti-idling of cars and how we can make the air cleaner to breathe. We also discussed another play street event with a road closure for the children to play out on the road. All our JTAs were present and they chatted with the councillors about what they would like to do.

### Dates of activity

07/02/2020 - 07/02/2020

### Number of participants

40

## Audits and research

### Our story

Research into planning of play street

### Dates of activity

02/02/2020 - 27/03/2020

### Number of participants

250

## Road Safety Week

### Our story

Our Junior Travel Ambassadors in Year 6 were travelling to the Natural History Museum on the first day of Road Safety Week and laminated a sign to take with them and to show to the public. The sign was photographed on the 371 bus, on the District Line underground and even at the Museum itself. The children talked about the importance of being dressed in their high-vis jackets to be bright and be seen. They discussed the best way of keeping safe when on a busy road and travelling on public transport. We received compliments from members of the public on how sensible they seemed!

### Dates of activity

18/11/2019 - 18/11/2019

### Number of participants

36

## Working with local charities

### Our story

After a successful working relationship with Emma Hookham, we were keen to continue working with Sustrans and I was introduced to Raphael Younger. We met on 8th November 2019 and put together some ideas including a Fewer Fumes Breakfast which Sustrans supported in February 2020 by loaning us their smoothie bike and coming along on the day. Other plans

### Dates of activity

07/11/2019 - 20/03/2020

### Number of participants

250

have been put on hold due to the pandemic. We also sent out mailings each week on the Bike It theme and invited our parents to take part in surveys with the chance to win a parent and child bike.

We were thrilled to learn that 2 of our parents were successful. One has since moved away from St Richard's to Meadlands School. The other parent was happy for us to share the picture of his daughter on her new bike in our newsletter.

## Anti-idling campaign

### Our story

Following on from their assembly on anti-idling, the JTAs, STP champion and the Site Manager walked around the perimeter of the school to see where the idling occurred most. They decided that cars waiting by the Woodville Road entrance were the worst offenders so they put up an anti-idling banner on the school fence by this gate.

The same team did a second walk around on 22nd November and were pleased to note that there were no cars idling by the Woodville Road entrance. They have decided to do this on an ad hoc basis to check that the banner is working!

### Dates of activity

06/11/2019 - 22/11/2019

### Number of participants

6

## Environmental benefits of active travel

### Our story

On Monday the JTAs met with the STP Champion to discuss a powerpoint they wanted to show at our Friday Rejoice assembly concerning anti-idling. This was as a result of the JTA seminar they had attended on 10th October. They planned the content and together produced 5 slides which they practised ready to deliver on 18th October to the whole school and parents.

### Dates of activity

14/10/2019 - 18/10/2019

### Number of participants

5

## Air Quality competition

### Our story

Richmond Borough launched a competition to design a flag showing the words "Take Action". We entered it and one of our Year 4 pupils was a runner-up. She was invited to an afternoon tea, she met the deputy mayor and was awarded a copy of David Attenborough's book. We are getting a flag made of her design to fly from our weather station at school.

### Dates of activity

23/09/2019 - 09/10/2019

### Number of participants

190

## Junior Travel Ambassador (JTA) Scheme

### Our story

All Yr 5 and Yr 6 pupils were invited to apply to be this year's JTAs. Over 30 applications were received and from these, the head and deputy head teachers chose 2 from each year. They were celebrated in the Friday Rejoice assembly on 18th September and their parents were invited in to watch them receive their certificates and badges.

On Friday 27th September they assisted in a hands-up survey and they also

### Dates of activity

18/09/2019 - 10/10/2019

### Number of participants

30

launched the Climate Change flag competition.

On Thursday 10th October they attended the JTA seminar at Hampton pre-prep School accompanied by the STC.

## Pupil involvement

### Our story

Our STP Champion visited Yrs 5 and 6 to explain about the role of JTAs in school. At the end of her presentation, approximately 10 children from each class showed interest in becoming JTAs for 2019-20. They were each given a form to apply for the role and to explain why they thought they would make a good JTA.

In the end, our STP champion chose 2 from each year so we have 4 JTAs! They have daily duties with our weather station - checking the air quality monitor and raising the appropriately coloured flag - as well as launching competitions throughout the year and doing assemblies on air quality.

### Dates of activity

16/09/2019 - 12/02/2020

### Number of participants

20

## Walking trips

### Our story

Year 2 were taken on a walking trip across Ham Lands to Teddington Lock to inspire descriptive writing. They walked over the lock and along the river bank where they saw the foot ferry laden with children dressed up in costume from another school - this provoked lots of questions and new vocabulary. They collected conkers, leaves and feathers and made them into interesting shapes when they got back to school.

### Dates of activity

04/09/2019 - 04/09/2019

### Number of participants

30

## Scooter training

### Our story

Year 2 are taking part in safer scooting lessons on 25th April.

The school has purchased 12 scooters which are housed in a scooter pod in the locked cycle shed. Each class has the chance to take the scooters out at playtime and use them to practise their scooting skills.

During the Safer Scooting training, any child who does not have their own scooter is able to borrow one of the school scooters for the session. Our site manager regularly checks them over to ensure they are in good condition. At our recent playstreet event, we had the scooters out with an obstacle course and children were racing against each other up and down the closed portion of the street and around the obstacles.

### Dates of activity

25/04/2019 - 25/04/2019

### Number of participants

30

## Car-free zone

### Our story

Together with Sustrans, we have closed the road around the school to traffic from 3 - 4.30pm to create a playstreet. Our PTFA are organising a cake and savouries sale; we have a scooter obstacle course with the school scooters; there is a smoothie-bike; footballs and nets from the school and a lucky dip.

### Dates of activity

25/03/2019 - 25/03/2019

### Number of participants

300

Letters have gone out to the local residents informing them of the closure and apologising for any inconvenience to them. The STP champion has personally visited the shops on Ashburnham Road to explain about the closure.

Richmond council will organise the closure of one entrance into the carpark for the hour and a half and Sustrans will provide stewards to ensure no traffic tries to go through the closed part of the road.

## Local community involvement

### Our story

Together with Sustrans and Richmond Borough, we contacted the local community to let them know we would be closing part of Ashburnham Road on Monday 25th March for our playstreet event.

Our STP champion personally visited local businesses while members of the school leaflet dropped the local residents. All were given the opportunity to ask questions of Emma Hookham at Sustrans or Lindi Louw at Richmond. We did not receive a single complaint - in fact, the parade of shops were very supportive of the idea.

### Dates of activity

25/03/2019 - 25/03/2019

### Number of participants

10

## Audits and research

### Our story

Our JTAs have been surveying each class from Reception to Year 6 daily to see how many pupils, teachers and their supporters (parents/carers) have walked, scooted or cycled to school each day. These figures have been recorded and entered onto the website of the Big Pedal each day.

Although we are not within the top 100 schools taking part, we are seeing a trend of more families choosing an active mode of arriving at school since this started. We have supported it with facts from the Big Pedal resources for class work and the recent launch of our weather station has helped hone attitudes within our school towards positive changes to enhance air quality.

### Dates of activity

25/03/2019 - 05/04/2019

### Number of participants

200

## The Big Pedal

### Our story

We launched the Big Pedal at our playstreet event on 25th March and got our children excited about taking part in this national initiative.

Our 4 JTAs recorded the number of journeys taken by bike, scooter or on foot and our STP champion entered these figures daily onto the Big Pedal website.

At the end of the first week, we were 22nd overall in the Greater London small schools.

By the end of week 2, we ranked 26th out of Greater London small schools and 221st out of 469 schools nationally. Our best class was Yr 6 who scored 573 journeys by bike, scooter or on foot over the 2 weeks.

### Dates of activity

25/03/2019 - 05/04/2019

### Number of participants

200

## Senior management and school governor involvement

### **Our story**

Mr Bristow, our newly reelected parent governor, attended the Borough STARS event on 26th November and reported back to the governing body at their meeting on 29th November. This was recorded in the minutes of this meeting. Our STP Champion has since written a letter to new parents outlining what the School Travel Plan does for the school and how they can get involved.

### **Dates of activity**

29/11/2018 - 27/02/2019

### **Number of participants**

10

## **Parent/carer involvement**

### **Our story**

Our JTAs asked if they could send out a travel survey to see what ideas our parents have about improving the roads outside our school and making the journey to school safer. We found a template which we adapted and sent out to all school families. Our first reply came in within an hour! We will collate the answers then publish our findings in our school newsletter.

### **Dates of activity**

28/11/2018 - 07/12/2018

### **Number of participants**

150

## **Attend a TfL or borough school travel event**

### **Our story**

Two of our JTAs, Anna and Nicole, plus our STP and the parent governor attached to the STP travelled to the Kia Oval for the 2018 STARS event. We took public transport from Ham to Vauxhall then a short walk, arriving at 12.30. After a quick lunch, we joined in the fun and completed the STARS City Challenges before joining a workshop on Air Quality. The STP Champion had briefed the JTAs about our quest to get a weather station installed next spring in the playground and her hopes to monitor the air quality in the local area. Our JTAs contributed to the workshop explaining about idling cars and the problems of blocked residential driveways and what we have done to combat this. A headteacher from a school in Wembley who was sharing our table was very impressed by our actions and expressed an interest in copying our approach.

### **Dates of activity**

26/11/2018 - 26/11/2018

### **Number of participants**

4

## **Road Safety Week**

### **Our story**

We took part in Road Safety Week in November and organised as many events as possible to coincide with this. In particular, on Wednesday 21st November we held a Be Bright, Be Seen colouring competition for Reception, Year 1 and Year 2, supported by work in class and led by our School Travel Champion and our Junior Safety Officers. The winners were announced in the Rejoice assembly on 7th December and prizes of LED bike lights were given out.

### **Dates of activity**

21/11/2018 - 07/12/2018

### **Number of participants**

265

## **Other travel competition**

### **Our story**

All children in KS2 were invited to take part in a road safety competition - the winning entry was from Saskia Hollins and has been made into a banner to display outside our school.

Emma Hookham from Sustrans informed us of her success which we reported in our weekly newsletter. Emma from Sustrans presented Saskia with her goodie-bag in our Friday Rejoice assembly on 15th March. The banner was shown at the launch of the weather station on 15th March and Saska's parents were invited to see her receive the prize and to see the banner fixed outside the school on the Ashburnham side.

### **Dates of activity**

19/11/2018 - 15/03/2019

### **Number of participants**

100

## **Other partnership activity**

### **Our story**

Emma from Sustrans came to school to meet with STP champion and 4 JTAs. 2 were on a trip so she met the 2 Yr 5s and made a plan to hold 2 assemblies in November. On 14th Nov she will introduce the Bike It programme and launch a poster competition which the 4 JTAs will run. On 21st November she will hold 2 assemblies, one each for KS1 and KS2 and also host some sessions on road safety with classes.

We spoke about relaunching our bike club in Spring 2019 and Emma also gave us information on the Big Pedal.

### **Dates of activity**

10/10/2018 - 21/11/2018

### **Number of participants**

6

## **Working with local charities**

### **Our story**

Our STP Champion applied to the Tesco Bags of Help scheme to be included as one of their chosen charities for the summer of 2018.

We were successful and received a letter confirming that we will receive an award of £1,000 towards our project to install a weather station in the school grounds.

We are currently investigating other funding streams to bring this project to life.

### **Dates of activity**

16/07/2018 - 25/09/2018

### **Number of participants**

1