

Minutes of the PTFA Meeting  
Wednesday 9<sup>th</sup> October, 2024

Present: Cath Willingham (Eliza Yr 4), Jess Kennedy (Thea Yr 4 & Molly Rec), Paola Stavracakis (Luca Yr 6 & Isabella Rec), Charlotte Teyssier (Vincent Yr 6 & Leonard Yr 4), Ekta Bhogal (Kiran Yr 5 & Karina Yr 3), Stella Sin (Hannah Yr 2), Emily de Marchi (Bianca Yr 4), Erica Chan (Kingsley Yr 2), Mercy Latim (Aurora Yr 2), Erdem Yilmaz (Ekin Yr 5), Melissa Abrahams (Meleeq Yr 5 & Wyatt Yr 2), Emma Botfield (Maisie Yr 6, Freddie Yr 5, Layla Yr 1 and Bonnie Acorns), Celine Magee (Leo Yr 6 & Lewis Yr 2), Aliya Sunderji (Kenzo Yr 6, Kobe Yr 2 & Kismat Rec), Melodie Brannan (Maceo & Simone Yr 2), Robert Clough (Arthur Clough-Gianfrancesco Rec), Siân Murphy (Head Teacher) and Carole Pielichaty (Secretary)

1. Apologies: Durdana Razzaq, Sandee Poon, Martina Mayers & Clare Burley
2. Accounts for 2024 – Prepared by Aggie Szczepanik (Yr 4 TA)  
Opening balance for September 2024 was £15,582.41  
Most recent balance is £14,620.80

Commitments to regular spending include PTFA insurance - £153  
Class contribution of £150 per class (Nursery – Yr 6) - £1,350  
Texting service - £500  
£3,000 ring-fenced for wall art in KS2 corridor  
£460 - £500 Contribution for Don Rae Dance Academy at next year's music festival  
Contribution to Year 6 Leaver's Hoodies  
Cost of Jumblebee to run online auctions  
Ancillary costs e.g. storage boxes approx. £150

Income in 2023-2024  
Summer Fair /Music Festival - £2,791.84  
Christmas Fair - £1,960.23  
Raffle - £496.00  
Jumblebee online auction - £488.31  
Easy Fundraising - £276.96

3. Uniform  
Cath Willingham has been making an inventory of all the second hand uniform currently stored in the shed. Ekta proposed a vote of thanks for this. Cath will devise a google sheet which can be completed by parents looking for second hand items and then be collected from the school office on a pre-arranged date and time.

**Action: CW**

4. Glow Party 24<sup>th</sup> October

Siân gave a brief outline of the Glow Party idea – a positive light experience for children from years 3-6 as a Christian alternative to Hallowe'en. We need 5 or 6 parents to help with preparation of snack packs for the 60 – 80 children who will attend. Paola asked whether there was any possibility of the younger years joining in and Siân said that this hadn't worked previously but that she would consider something similar for the younger years. Thank you to Paola, Celine, Jess, Emily, Aliya and Cath for volunteering to help.

5. Christmas Fair – 6<sup>th</sup> December after school

Cath and Melissa volunteered to run this event and to meet with Siân to share ideas. Carole to discuss with Vanessa regarding booking a Snow Globe or similar as this was very popular last year. Carole to ask Peter if he is happy to act as Father Christmas again. Aliya volunteered to take home and wrap up santa gifts. Carole to ask Steph and Kara if they are happy to decorate santa's grotto and make up hampers.

**Actions: SM, CP**

6. Nominations for Chair/Vice Chair

No nominations received – anyone interested asked to let Carole know

7. Nominations for Treasurer and Secretary

Aggie Szczepanik and Carole Pielichaty both happy to continue in role

8. Other events & dates

Suggestions for running cake sales / treat sales/ second hand books & toys sales. Maybe by class or 2 classes together. Movie nights – will need 6 parent helpers to run these – possibly when the after school clubs have finished on a Thursday night early December – Sian to look at dates.

**Action: SM**

9. AOB

Siân discussed a possible event open to all children similar to the Beautiful Minds event held annually at Heatham House in Twickenham.

Also to get all children involved in the painting of the hoarding, possibly via help of talented parents or friends of the school. Carole suggested a visiting farm. Sian thanked everyone for coming along and for their interest in the successful future of the PTFA.

Date of next meeting – Wednesday 6<sup>th</sup> November 09.00 in staffroom

Meeting finished at 10.00