

Minutes of the PTFA Meeting
Wednesday 6th November, 2024

Present: Cath Willingham (Eliza Yr 4), Paola Stavracakis (Luca Yr 6 & Isabella Rec), Ekta Bhogal (Kiran Yr 5 & Karina Yr 3), Stella Sin (Hannah Yr 2), Erica Chan (Kingsley Yr 2), Mercy Latim (Aurora Yr 2), Melissa Abrahams (Meleeq Yr 5 & Wyatt Yr 2), Celine Magee (Leo Yr 6 & Lewis Yr 2), Sandee Poon Murphy (Head Teacher) and Carole Pielichaty (Secretary)

1. Apologies: Bert Clough, Emma Botfield, Charlotte Teyssier & Clare Burley
2. The committee was asked to approve spending of just over approximately £1,000 to enable the staff to have access to Twinkl. This was agreed unanimously.

3. Christmas Fair – 6th December after school

All actions from previous meeting have been successful. There will be 2 Mufti days – Friday 22nd November when children will be asked to bring in jars of sweets for the children's tombola and Wednesday 27th November when children will be asked to bring in items for the adult tombola and/or hamper gifts.

Items which had been successful last year include the Snow Globe bouncy castle. It was agreed to increase the cost from £2 to £3 for 5 minutes.

Tombolas are always popular and as all items are donated this is 100% profit.

Craft stall – Sandee asked if the children could make baubles with an item inside e.g. lego which could then be kept for future Christmases.

Action: SP to ask CB

2nd hand toys, books and jigsaws to be in church. Tokens to be sold in advance, possibly on the 2 mufti days in the playground, as well as at 2 points within the fair to avoid long queues. Each token will be worth £1 and Ekta offered to bag up tokens into £10 and £20 bags in readiness for the sales.

Action: EB

Santa's grotto to be held in the activity room as the meeting room is now a wellbeing room and too much to dismantle! Steph, Kara and Amber to be approached to decorate this.

Action: CP

We have a volunteer to act as Father Christmas and Aliya has kindly volunteered to take home the gifts and wrap them at home. The committee were asked to keep an eye on the cost of selection boxes (currently £1.70 with Clubcard in Tesco) and Celine will ask at local Tesco if they can provide them at a discount. It was agreed to charge £3 to visit Santa.

Action: CM

Mrs Murphy offered School Council could run a stall and it was decided they would do the decorating biscuit stall.

Food: Angelika's mum has kindly offered to make samosas and veg spring rolls. Sandee has offered to make pulled pork rolls. We will also buy margherita pizzas which can be cooked in the school kitchen.

Ekta suggested waffles and Sandee, Celine and Ekta will supply the waffle makers. We agreed to have a cake stall and to buy some doughnuts to sell on this stall.

Drink: Mulled wine stall, hot chocolate with whipped cream & marshmallows and fruit shoots.

Stalls by class:

Food and Drink, including cakes & doughnuts – Year 6 (Carole P will help on the mulled wine stall)

Santa's Grotto – Year 5

Sparkle Tattoos and Face Painting – Year 4 (Angie King, a governor, will help with face painting)

Second-hand books, toys and jigsaws – Year 3 (Joyce Bailey, friend of the school, will help on the jigsaw stall)

Bouncy Castle – Year 2

Children Tombola – Year 1

Adult Tombola – Reception & Nursery

Craft table, Lucky Dip and Raffle to be run by staff

Games to be run by Year 6 pupils (e.g. Rudolph, Elf on the Shelf)

Paola offered to help with a floor plan.

Action: PS

Ekta to ask Nadia from Art Club for help with designing a poster.

Action: EB

Volunteer needed to prepare the tombola tickets and to attach them to prizes on the morning of 6th December.

Set-up on the day from 13:15.

4. Other events & dates

Online auction to be kept for the summer fair so any prizes received will be used on the raffle.

Movie night to be held in January before clubs resume.

Meeting finished at 10.00