

Minutes from the PTFA Meeting
Wednesday 22nd January 2025

Present: Aliya Sunderji; Celine Magee; Mercy Latim; Sandee Poon; Cath Willingham; Siân Murphy; Agnieszka Szczepanik and Carole Pielichaty

Apologies: Clare Burley & Hodan Sharif

1. Update on accounts –

Aggie gave a quick update on the accounts from September 2024 – January 2025. We currently have a very healthy bank balance of £15,621.45.

Our Christmas Fair made £2,300 (compared to 2023 which made £1,800).

It was unanimously agreed to increase the amounts given to each class from September 2025 from £150 to £200 per class.

2. Chair / vice Chair nominations

Cath Willingham agreed to stand as Chair of the PTFA – Proposed by Aggie and seconded by Aliya. Voted in unanimously.

Vice-chair position still vacant.

New class rep for Nursery/Reception class is Aliya Sunderji.

3. Christmas Fair 2024 – Cath gave a quick report on the fair and we all agreed it had gone very well. Points to improve upon: snowglobe or similar bouncy castle should be run by older yeargroup and needs at least 2 parents at all times. Lighting in courtyard could be improved and suggested having hot chocolate stand outside to give more of a Christmassy feel to that area.

Food was very good but maybe return to having slices of pizza instead of pulled pork rolls. Increase number of hot dogs on sale.

Thanks extended to all who offered food for their hard work.

Particular note was Paola's donut table which was eye-catching and very popular. Pricing changes – decorated biscuits too expensive and should be 2 for £1 token. Waffles could be cheaper.

4. Uniform – Cath has done an amazing job sorting secondhand uniform into boxes and cataloguing everything onto a spreadsheet. We can now take requests via the online form and she comes in once a week

for an hour to sort the requests. Mercy offered to share this with her and will come in next Tuesday to help. It was suggested that photos of coats/shoes could be put onto the website but it was decided that this was too much work for such a small return and also that a shoe sale could accompany the cake sale on 14th Feb. Mercy offered to come in and sort through the shoes and sticker them with their size.

Action: Mercy

5. PTFA logo – This has been deferred to next meeting as Ekta was absent.

6. Summer event – St Richard's festival – 5-8pm on 4th July. Siân asked for the PTFA to fund Don Rae Dance Academy again (about £500) which was agreed. Vanessa has offered to enquire about an inflatable for the event. Sandee will contact Grey Court to see if their band could play during the second half of the festival.

Actions: Vanessa; Sandee & Siân

7. Spending proposals – Siân requested PTFA consider funding part of a creative and wellbeing week to be held in school during last week of May (before halfterm). Aliya indicated that the Ham Youth Centre had some of the equipment and Siân will follow this up. She also asked if the PTFA would help pay for some new corridor vinyl decoration of timelines and maps plus a brighter welcome wall (approx. £6,000). We already had £3,000 ringfenced for internal wall improvement costs so this would be an additional £3,000. PTFA agreed.

Action: Siân

8. Other events – Aliya requested a movie night and this was agreed to be held during first week back after Easter holidays, split into KS1 and KS2. Volunteers will be needed. This will be discussed in next meeting.

Valentine cake sale on 14th Feb – Class reps to request donations and help setting up and clearing away from each yeargroup.

Carole asked about a Cultural Day and Siân confirmed this will take place during the summer term.

Action: Class Reps

9. Any Other Business – Celine informed meeting that freeze pops in Asda and Tesco are on offer at moment. PTFA agreed to buy some in readiness for warmer days and the summer festival. **Action: Aggie**

Date of next meeting – Wednesday 26th February 9am in staffroom