



## **PTFA Meeting Minutes**

**Date:** Tuesday 12 May 2026

**Time:** 17:30 (online)

### **Attendees:**

S Murphy (SM), P Patel (PP), E Bhogal (EB), M Abrahams (MA), D Razzaq (DR), S Joyce (SJ), A-M Catterall (AMC), H Sharif (HS)

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### **1. Welcome and Apologies**

SM opened the meeting.

Apologies: D Melvin, A Sunderji, S Poon, and A Wintle.

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### **2. Summer Festival – Stalls**

A summary of the previous meeting was given.

PP provided an update on the idea of Diddy Cars. EB will follow up with the usual provider of the bouncy castle.

#### **New Stall Suggestions**

PP suggested:

Human Fruit Machine

Higher/Lower card game

“How many balloons in a car?” - SM proposed asking the Hill Group to run and provide a prize for this.

SJ suggested pre-booked workshops, such as cooking or crafts, which could be run by the ladies who manage the after-school activities.

SM listed stalls previously run at festivals:

Tin Can Alley                      Hook-a-Duck (a new game will need to be purchased)

Pirate Treasure                      Beat the Goalie

Face painting                      Stick-on tattoos

SJ also suggested panning for gold (similar to Pirate Treasure); Inflatable sumo wrestling (costs to be researched) and “Soak the Teacher” — SM suggested this could possibly run during the final half hour of the festival.

SJ proposed a bead craft workshop and will provide further details. This activity could be run by both adults and children.

## **Food and Drink**

The BBQ will be run by teachers.

C Pielichaty has kindly offered to run the Pimms stall, SJ suggested also offering a selection of canned alcoholic beverages.

SM noted that a Temporary Event Notice will need to be obtained.

## **Sweet/Dessert Stall**

SJ suggested asking the church for cake donations.

Additional suggestions included:

Ice cream in waffle cones (EB)

A chocolate fountain with marshmallows (DR) - volunteers and equipment would need to be sourced. Toasted marshmallows are already on offer at the firepit.

SM mentioned that the PTFA owns a candy floss machine. EB suggested that the candy floss be pre-made and bagged for sale.

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## **3. Summer Festival – Raffle and Hampers**

L Grant has already secured nine raffle prizes and will send letters to local businesses this week.

Two mufti/dress-up days will be held in exchange for donations for:

The adult bottle tombola

The children's tombola

Need to think about how to make the tombola prizes last longer, as prizes tend to run out quickly.

SM asked whether hamper prizes should be offered alongside the raffle, as the Christmas Fair mufti days did not generate enough donations for both.

EB suggested that Year 6 children could sell tickets on the day. However, if the online auction proves to be a successful fundraiser, we should continue with that instead.

It was agreed that a request for donations would be added to the newsletter.

SM noted that hampers are beneficial because people can see the prizes on display. A final decision will be made at the next meeting.

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## **4. Summer Festival – Performances**

SM is following up on leads for a steel band.

RockSteady will perform with their students and older children

Dance groups

Individual acts

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### **5. Entrance Fees**

A decision on whether to charge an entry fee for adults is still to be made. The charge could include an ad hoc tour of the flower gardens.

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### **6. Next Steps**

Volunteers for events and fundraising activities are encouraged to email or speak to the school office.

Updates on follow-up actions should be emailed or brought to the next meeting.

The next meeting will be held shortly after half term.

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### **7. Any Other Business (AOB)**

Please could social media sites be updated with the Quiz Night

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### **Meeting Closed**

SM thanked everyone for attending.