



St Richard's CE Primary School

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20 April 2026

Dear Friends,

'CARING FOR OUR SCHOOL' FUND

We all want St Richard's to be a successful and popular primary school, housed in appropriate, sustainable buildings, which are in good repair. As a Church school, parents and governors are responsible for the provision, maintenance and improvement of the school buildings. To do this the governors apply for a grant to cover 90% of the costs and the school community is required to fund the other 10%.

Funding this 10% is the responsibility of each of us, which is why we ask every family who can afford it to give £2.50 per month (£30) or more each year. If you have offered to support us through a direct debit, please ensure it is set up and active.

Working and playing in an environment that is attractive and well maintained makes a significant difference to everyone's sense of pride, well-being and self-esteem.

Our 'Caring for our School' Fund enables parents, especially those who are busy and/or working, to participate in the preservation of our school efficiently and effectively. Many parents also give vast amounts of time and energy for which we are extremely grateful.

Thank you for giving the request careful consideration – your generosity makes a significant difference to your child's education. If you have any further questions about the fund please contact us and we will be happy to explain it further. Please return this form once completed to the school office.

Yours sincerely

Siân Murphy
Headteacher

Child's name

I am in receipt of free school meals and so am not in a position to contribute.

OR

I wish to contribute the following amount to the 'Caring for our School Fund':

	Please tick
£30 per year	
Other amount (please specify)	

Please enclose cash or a cheque payable to 'St Richard's School Fund'

OR

I would like to set up a Standing Order for £..... per month to St Richard's School Fund

Lloyd's Bank A/c no 34447068 sort code 30-91-72 starting

I will let the school office know when I have set this up.