



St Richard's CE Primary School

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25th February 2026

Dear Parents and Carers of Pine Class

**RE: YEAR 6 SCHOOL JOURNEY – PGL, MARCHANTS HILL
WEDNESDAY 30th SEPTEMBER TO FRIDAY 2nd OCTOBER 2026**

We are delighted to inform you that we have finalised the arrangements for this year's Year 6 residential trip to the PGL activity centre at Marchants Hill in Surrey. This is the same centre that we have used in previous years and has always been a great success. This exciting adventure will take place from **Wednesday 30th September to Friday 2nd October**, lasting **three days and two nights**.

Trip Details

The trip cost includes:

- Return coach travel
- A full programme of outdoor adventure activities
- Fully trained PGL instructors and school staff supervision
- Accommodation for two nights
- All meals provided – except for lunch on the first day

Booking and Payment Information

The total cost of the trip is **£220.00** per child. We understand that this is a significant expense, so we are offering a payment plan to help spread the cost.

To secure your child's place, please visit www.scopay.com/school to provide your permission and pay your **deposit of £44.00 by 1st April**. After this, payments will be structured as follows:

- £44 due on 1st May
- £44 due on 1st June
- £44 due on 1st July
- £44 due on 1st August

Alternatively, payment can be made in full. If you do not wish for your child to attend, please inform the school office as soon as possible.

We will be holding an informative meeting about the trip on **Thursday 5th March at 9.10am** in the Year 5 classroom. This will be an opportunity to learn more about the itinerary, payment plans and what your child will need to bring. We strongly encourage you to attend if possible. In the meantime, you may wish to explore the PGL Parent Guide here.

[Information for Parents.](#)

If you have any questions or concerns after the meeting, please do not hesitate to contact the school office or speak to a member of the Year 6 team.

We are confident that this trip will be a fantastic experience for all the children, helping to build their confidence, teamwork skills and lifelong memories.

Yours faithfully

Mrs Siân Murphy
Head Teacher