



## **Safeguarding statement and contact details**

At St Richard's we are fully committed to keeping our pupils safe.

- If any member of staff or visitor has any child protection, concern whatsoever they should immediately notify a member of our Child Protection Team who will take appropriate action and advice. This may include calling the Single Point of Access at Achieving for Children. If you do not feel you want to talk to someone in school please contact SPA direct. If the matter is in relation to a member of staff please contact our Safeguarding Governor. Contact details are available from the School Office.
- If you have any Health and Safety concern please notify a member of Leadership Team, The Health and Safety Team and/ or the School Office immediately.
- If you require first aid please go to Welfare room or ask in the office for the name of the nearest available trained first aider.

### **Child Protection Team**

Child Protection Officer: **Siân Murphy**  
Deputy Child Protection Officers: **Alex Rice/Louise Grant**  
Safeguarding Governor: **Angie King**  
Deputy Safeguarding Governor: **Helen Zandbergs**

### **Health and Safety Team**

School Business Manager: **Jo Wilson**  
Caretaker: **David Brand**

### **First Aid Team**

Appointed First Aid leader: **Alex Rice**  
Main First Aid Stations: **Welfare Room/Year 1 Classroom**

Please see list for names of current trained First Aiders

**Single Point of Access (SPA) Richmond and Kingston: 020  
8547 5008**